University of Toronto

Major Modification Proposal:

Combined Degree Programs

This template should be used to bring forward proposals for combined degree programs for governance approval under the University of Toronto’s Quality Assurance Process. Combined degree programs normally are founded on a Memorandum of Agreement between the parties. The Office of the Vice-Provost, Academic Programs has a template which includes all relevant issues to be addressed.

Combined Degree Programs (CDPs) Proposed

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Campus | Undergraduate Program Option (Specialist in…., Major in ….) | Undergrad Degree | Second-Entry Undergrad Degree Program | Graduate Degree and Program (#1) | Graduate Degree and Program (#2) if applicable |
| 1. |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |
| 5. |  |  |  |  |  |  |

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| --- | --- |
| Faculty(s): |  |
| Dean’s office contact in both Faculties: |  |
| Department(s)/unit(s) if applicable: |  |
| Department/unit contacts: |  |
| Version date of proposal:  please change as you edit this proposal. |  |

# Summary

* Please provide a brief overview of the proposed CDP(s) listed in the cover chart, highlighting the critical points including:
  + - the academic rationale for the CDP(s)
    - the impetus for its development (including student interest and demand) and how it fits with the unit’s and division’s academic plans
    - any important or distinctive elements.

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# Effective Date

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| First date students will apply to the CDP:  The date the first cohort will be registered in the CDP:  The first year CDP students will be unconditionally in the graduate degree program (where applicable): |

# Academic Rationale

* What are the academic reasons for the CDP(s) and how does this fit with the unit’s and division’s academic plans?
* Context:
  + - Provide an academic rationale for combining the two degrees: what synergies exist between the two; how will this support student learning?
    - Describe the consistency of the CDP(s) with the University’s mission and the unit’s and division’s academic plans and priorities.
* Expected benefits of the proposed CDP(s).
* Describe any distinctive elements.

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| Please see Appendix A which includes a full nomenclature table for the CDP(s) proposed (to be filled out by the VPAP office). |

# Need and Demand

* Provide a brief description of the projected interest in and demand for the proposed CDP(s), focusing on how it benefits students beyond what would result from completing the two degree programs separately.
* Provide details regarding the anticipated yearly intake.

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# Program Requirements

* Describe the academic requirements of the CDP(s) with particular attention to how the CDP(s) will satisfy the requirements of the two original programs. (Proponents may find it helpful to use the table below in 5.1 to compare the requirements of the two original programs and the requirements of the CDP). Please be very explicit in identifying and explaining any double counting.
* Clarify the time to completion and describe specifically which degree program students will be registered in, and when.

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## Comparison of Curricular Path

* Please note that the VPAP office is happy to work with you to complete these tables, which are critical to the proper implementation of the CDP(s).

The Programs Taken Separately

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Term | FCE Course Load | Registration in ROSI:  FT or PT |
| Degree 1 | Year 1 | F |  |  |
|  | W |  |  |
|  | S |  |  |
| Year 2 | F |  |  |
|  | W |  |  |
|  | S |  |  |
| Year 3 | F |  |  |
|  | W |  |  |
|  | S |  |  |
| Year 4 | F |  |  |
|  | W |  |  |
|  | S |  |  |
| Degree 2 | Year 1 | F |  |  |
|  | W |  |  |
|  | S |  |  |
| Year 2 | F |  |  |
|  | W |  |  |
|  | S |  |  |

Combined Degree Program

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Term | FCE Course Load | | Registration in ROSI:  FT and/or PT |
| Degree 1 | Degree 2 |
| Year 1 | F |  |  |  |
|  | W |  |  |  |
|  | S |  |  |  |
| Year 2 | F |  |  |  |
|  | W |  |  |  |
|  | S |  |  |  |
| Year 3 | F |  |  |  |
|  | W |  |  |  |
|  | S |  |  |  |
| Year 4 | F |  | indicate |  |
|  | W |  | double |  |
|  | S |  | counting |  |
| Year 5 | F |  |  |  |
|  | W |  |  |  |
|  | S |  |  |  |
| Year 6 | F |  |  |  |
|  | W |  |  |  |
|  | S |  |  |  |

# Admission Process

* When do students normally apply to the CDP(s) and what is the pattern of registration (i.e., conditional and full admissions to the graduate program in the case of undergrad/grad)?

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# Admission Requirements

* What are the admission requirements of the CDP(s)? Note that the admission requirements may be more strenuous through the CDP than if the programs are applied to separately.
  + - Please consider any specific courses that students must complete in the first program(s) to be eligible for the CDP(s), and any requirements unique to the combination.
    - Are there any conditions on admissions to the second program(s) that must be met?
* Please ensure you complete the specific questions in the box below.

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| Consequence of FZ in double-counted graduate course(s), if applicable:  Consequence if student does not fulfil the conditions on admissions to graduate, if applicable: |

# Calendar Copy

* Please insert draft undergraduate Calendar copy as applicable.
* Please complete the highlighted yellow section in the SGS Calendar template below.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Program 1/Program 2  Overview  The Combined Degree Program (CDP) in [degree 1/degree 2] is designed for students interested in studying the intersections of [insert text]. It permits the completion of both degrees in [x] years rather than the [x] years it would take to acquire them independently.  For a general description of CDPs, see [General Regulations section 1.5.3](http://www.sgs.utoronto.ca/calendar/Pages/Organization-of-the-School-of-Graduate-Studies.aspx#CDP).  Degree Programs in This Combination  [program name], [degree]  [program name], [degree]  Application Process   * Applicants may apply to the [degree 1 (abbreviation)] program, the [degree 2 (abbreviation)] program, and the CDP. * Applicants must gain independent admission to both the [degree 1] and [degree 2] programs before they may be considered for admission to the CDP. * [Additional details if relevant.]   Requirements  Minimum Admission Requirements   * Applicants must meet the admission requirements of the [degree 1 abbreviation] program, the School of Graduate Studies, and the [degree 2 abbreviation] program. * [Additional details if relevant.]   Academic Path to Completion  Every CDP involves a specific combination of approved degree programs. The CDP requirements build on those of the two separate degree programs. Each CDP has a unique pattern of academic activity year by year.   |  |  |  | | --- | --- | --- | | Year | Progression | Specific Requirements | | 1 |  |  | | 2 |  |  | | 3 |  |  | | 4 |  |  | | 5 |  |  |   Program Length  [for second-entry undergraduate/graduate CDPs; and professional graduate/graduate CDPs only]  X years  Time Limit  [for second-entry undergraduate/graduate CDPs; and professional graduate/graduate CDPs only]  X years  Contact  [degree 1]  [Faculty/Department]  Web: [web URL]  Email: [email address]  [degree 2]  [Faculty/Department]  Web: [web URL]  Email: [email address] |

# Consultation

* Outline the discussions that have taken place between the partners which underpin this proposal. Attach as an Appendix an MOU outlining the basis on which the program will be offered including registration, BIUs, tuition, and any resource requirements with implications for the units and Faculties. The VPAP office will assist with Planning and Budget in financial modelling and interdivisional agreements.

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# UTQAP Process

The UTQAP pathway is summarized in the table below.

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| Steps | Approvals |
| Development of proposal in close consultation between Dean’s offices |  |
| Consultation with Provost’s office |  |
|  | Unit-level approval as appropriate |
|  | Faculty/divisional councils |
| Submission to Provost’s office |  |
| Report to AP&P (by Provost’s office) |  |
| Report to Ontario Quality Council (by Provost’s office) |  |

Appendix A

This table will be completed by the VPAP office.

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| --- | --- | --- | --- | --- | --- | --- |
| New Formal Full Name | SGS Calendar Name | SGS Calendar Short Form | Unique Identifier—ROSI Subject Post | ROSI Title C | ROSI Title F | ROSI Title T |
| Combined Degree Program,… |  |  |  |  |  |  |
| Combined Degree Program,… |  |  |  |  |  |  |