University of Toronto

Major Modification Proposal:

Double Degree Programs

This template should be used to bring forward proposals for double degree programs for governance approval under the University of Toronto’s Quality Assurance Process. A double degree program is a pathway between two existing undergraduate degree programs that allows students to complete the requirements for two different undergraduate degrees in a compressed timeframe. The learning outcomes of both degree programs are unchanged. Double degree programs may be founded on an agreement between the parties if two different divisions participate. The Office of the Vice-Provost, Academic Programs (VPAP) has a template which includes all relevant issues to be addressed.

Double Degree Programs Proposed

|  |  |  |  |
| --- | --- | --- | --- |
|  | Campus | Undergraduate Program Option (Specialist in…., Major in ….) | Undergrad Degree |
| 1. |  |  |  |
| 2. |  |  |  |

|  |  |
| --- | --- |
| Faculty(s): |  |
| Dean’s office contact in both Faculties: |  |
| Department(s)/unit(s) if applicable: |  |
| Department/unit contacts: |  |
| Version date of proposal:  please change as you edit this proposal. |  |

# Summary

* Please provide a brief overview of the proposed double degree program listed in the cover chart, highlighting the critical points including:
  + - the academic rationale for the double degree program
    - the impetus for its development (including student interest and demand) and how it fits with the unit’s and division’s academic plans
    - any important or distinctive elements.

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# Effective Date

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| First date students will apply to the double degree program:  The date students will first be registered in the double degree program: |

# Academic Rationale

* What are the academic reasons for the double degree program and how does this fit with the unit’s and division’s academic plans?
* Context:
  + - Provide an academic rationale for combining the two degrees: what synergies exist between the two; how will this support student learning?
* Provide a brief description of the projected interest in and demand for the proposed double degree program focusing on how it provides a benefit to students beyond what would result from completing the two degree programs separately.
* Expected benefits of the proposed double degree program.
* Describe any distinctive elements.

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# Enrolment Projections

* Provide details regarding the anticipated yearly intake in the table below and indicate any relevant information or comments on the enrolment projections below.
* Indicate whether the creation of the double degree pathway will result in an overall increase in the total number of students or will be accommodated within the existing number of existing enrolment projections.

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Table 1: Double Degree Program Enrolment Projections\*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Year in Program | 2018-19 | 2019-20 | 2020-21 | 2021-22 | 2022-23 |
|  |  |  |  |  |  |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |
| Total |  |  |  |  |  |

\*Steady State projected in [year]

# Program and Degree Requirements

* Describe the academic requirements of the double degree program and include:
  + - How the program requirements of both have been preserved.
    - How the degree requirements have been preserved (breadth, etc.).
* Please be very explicit in identifying and explaining any double counting.
* Briefly describe the path students will take to complete their program and degree requirements and attach the curricular pathway as Appendix D.
* Describe specifically which degree program students will be registered in, and when. Planning and Budget can assist with this.

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| A double degree program is a pathway between two existing undergraduate degree programs that allows students to complete the requirements for two different undergraduate degrees in a compressed time frame. The learning outcomes of both degree programs are unchanged.  Please see Appendix D for the proposed curricular pathway of the double degree program. |

# Admission Process

* When do students normally apply to the double degree program and how? E.g., direct entry to one or both programs? Sequential?

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# Admission Requirements

* What are the admission requirements of the double degree program? (Note that the admission requirements may be more strenuous than if the programs are applied to separately.)

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# Calendar Copy

* Please insert, as an appendix, calendar copy for each existing program and the proposed double degree program.

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| Please see Appendix A and B for existing calendar copy and Appendix C for proposed calendar copy. |

# Consultation

* Describe any impact that the proposal may have on students or other divisions.
* Outline the discussions that have taken place between the partners, faculty, students and staff and which inform this proposal.
* If the double degree program is interdivisional, a Memorandum of Agreement (MoA) outlining the basis on which the program will be offered should be developed. Please include information on arrangements for registration, basic income units (BIUs), tuition and any resource requirements with implications for the Faculties, and their units as applicable. The MoA must be finalized prior to the proposal going to governance and is signed after governance approval of the proposal. The VPAP office will assist with Planning and Budget in financial modeling and interdivisional agreements.

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# Resources

* Describe any resource implications of the change(s) including, but not limited to, faculty complement; space; libraries; and enrolment/admissions, tuition and BIU claim.
* Please specify where this may impact enrolment agreements with the Faculty and Provost’s office.

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# Governance Process

The UTQAP pathway is summarized in the table below.

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| --- | --- |
| Steps | Approvals |
| Development of proposal in close consultation between Dean’s offices |  |
| Consultation with Provost’s office |  |
|  | Unit-level approval as appropriate |
|  | Faculty/divisional councils |
| Submission to Provost’s office |  |
| Report to AP&P (by Provost’s office) |  |
| Report to Ontario Quality Council (by Provost’s office) |  |

Appendix A: Current Calendar Copy of Program 1

Appendix B: Current Calendar Copy of Program 2

Appendix C: Proposed Calendar Copy of Double Degree Program

Appendix D: Curricular Pathway of Double Degree Program

* Please provide the sequencing of the double degree program, distinguishing between separate program requirements, electives and degree requirements.
  + - Double degrees will often be about five years in length, involve some summer enrolment and require up to 30.0 FCEs across the two degree programs.

|  |  |  |  |
| --- | --- | --- | --- |
| Year in Program | Fall | Winter | Summer |
| 1 | Program 1 course  Program 1 course  Program 2 course  Program 2 elective  Breadth requirement, degree 1 | Program 1 course  Program 1 course  Program 2 course  Program 2 course  Program 2 course | Other requirement, degree 2  Breadth requirement, degree 1 |
| 2 | Program elective  Program 1 course  Program 1 course  Program 2 course  Program 2 elective | Program 1 course  Program 1 course  Program 2 course  Program 2 course  Program 2 elective | Other activity (co-op, etc.) |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |