University of Toronto

Major Modification Proposal:

Specialist or Major Where There is an Existing Major or Specialist

This template should be used to bring forward all proposals for major modifications of this type for governance approval under the University of Toronto’s Quality Assurance Process.

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| What is being proposed:  please specify exactly what is being proposed; e.g., a specialist or major where there is an existing major or specialist |  |
| Department/unit (if applicable): |  |
| Faculty/academic division: |  |
| Dean’s office contact: |  |
| Proponent: |  |
| Version date:  please change as you edit this proposal. |  |

# Summary

* Please provide a brief summary of what is being proposed, including a clear statement of the relationship of this to the existing specialist or major and the impetus behind the proposal.

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# Effective Date

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# Academic Rationale

* What are the academic reasons for the new major or specialist being proposed, and how does this fit with the unit’s and division’s academic plans?

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# Need and Demand

* Provide a brief description of the need and demand for the new specialist or major focusing, as appropriate, on student interest, societal need, employment opportunities for prospective graduates, accreditation requirements, etc.

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# Admission/Eligibility Requirements

* Describe any specific requirements that students must meet to be eligible for this specialist/major and how these will be administered. How do these differ from the requirements of the existing specialist or major?

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# Program Requirements

* Please provide a full calendar entry including all required courses, recommended electives and their prerequisites.

Proposed Calendar Copy

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* Please describe in your own words how the requirements for the major or specialist compare to the requirements of the existing specialist or major.

Explanation of the Proposed Requirements

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# Program Structure, Learning Outcomes and Degree-Level Expectations

* It is assumed that the learning outcomes will not be new for the specialist or major; that being said, describe here how the learning outcomes for the proposed specialist or major will extend or contract the learning outcomes for the existing major or specialist.

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# Consultation

* Describe any consultation with programs and units that may be affected within and outside the unit and Faculty/division.

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# Resources

* Describe any resource implications of the change(s) including, but not limited to, faculty complement, space, libraries, and enrolment/admissions.
* Please specify where this may impact significant enrolment agreements with the Faculty/Provost’s office.
* Indicate if the major modification will affect any existing agreements with other institutions, or will require the creation of a new agreement to facilitate the major modification (e.g., Memorandum of Understanding, Memorandum of Agreement, etc). Please consult with the Provost’s office ([vp.academicprograms@utoronto.ca](mailto:vp.academicprograms@utoronto.ca)) regarding any implications to existing or new agreements.

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## Faculty Requirements

* Will the establishment of the new major or specialist have any effect on the faculty complement? You may wish to comment on the role of any adjunct faculty; provision of supervision of experiential learning opportunities as appropriate.

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## Space/Infrastructure

* Address any **additional** unique space/infrastructure requirements including information technology, laboratory space and equipment, etc.

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# UTQAP Process

The UTQAP pathway is summarized in the table below.

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| Steps | Approval |
| Development/consultation within units |  |
| Consultation with Dean’s office (and VPAP) |  |
|  | Unit approval |
|  | Faculty/divisional council |
| Submission to Provost’s office |  |
| Report to AP&P |  |
| Report to Ontario Quality Council |  |